

## VISITORS TO SCHOOL DISTRICT FACILITIES

The board welcomes the interest of parents and other members of the school district community, and invites them to visit the school facilities. Visitors must register in the office of the principal immediately upon arrival.

Persons who wish to visit a classroom while school is in session are asked to notify the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other school district personnel shall not take time from their duties to discuss matters with visitors.

Visitors shall conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events or acting as a representative of the school district. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Students who wish to visit school must have the permission of the building principal.

It shall be the responsibility of school district personnel to report inappropriate conduct and the responsibility of the superintendent and principals to take the action necessary to cease the inappropriate conduct. If the superintendent or principals are not available, school district personnel shall act to eliminate the inappropriate conduct.

Legal Reference: Iowa Code §279.8 (2011).

Approved: March 11, 1991  
Reviewed: May 28, 2013  
Revised: