

DUPLICATED OR PRINTED MATERIALS

Members of the school district community seeking information from the school district shall make such requests to the superintendent. Information available for public disbursement including, but not limited to, printed materials designed for informing the public, shall be distributed free of charge.

Individuals requesting other information to be duplicated or copied may be charged a fee for the time of the school district to perform the task and the cost of the copy. Such requests shall be answered within a reasonable period of time.

Printing of materials for the public at the expense of the school district shall only occur when the event is sponsored by the school district.

Legal Reference: Iowa Code §279.8 (2011).

Cross Reference: 901.1 Public Examination of School District Records  
709 Data Management

Approved: March 11, 1991  
Reviewed: May 28, 2013  
Revised: