

REGULATIONS GOVERNING STUDENTS RIDING SCHOOL BUSES

1. Students are under the authority of the bus driver or the supervisor if one is present on the bus.
2. Students shall be on time for the bus both morning and evening.
3. Students shall remain seated while the bus is in motion.
4. Students shall not extend their hands, arms or head through the bus windows.
5. Students shall converse in normal tones; loud, vulgar or obscene language is prohibited. When the bus is crossing a railroad track, all conversation must stop until the bus has crossed the tracks.
6. Students shall not open or close the bus windows without the permission of the driver.
7. Students shall keep the bus clean, and refrain from damaging it. Students will pay for any damage they are responsible for.
8. Students shall be courteous to the driver, to fellow students and to passersby.
9. Students shall enter and leave the bus at school loading stations and at highway bus stops, in an orderly fashion and in accordance with instructions.
10. Students shall refrain from crowding or pushing.
11. Students shall refrain from talking to the driver while the bus is in motion.
12. Each student shall go directly to his or her seat upon entering the bus.
13. Roughhousing on the bus is prohibited.
14. Students shall keep their feet off the seats.
15. Students shall keep sharp objects off the upholstery.
16. Students shall not throw objects about the bus or out through the windows.
17. Books and other property shall be properly stored out of the way, and the aisle shall be clear at all times.
18. Shooting paper wads or other materials in the bus is not permissible.
19. Students shall avoid playing or loitering on the highway when waiting for the bus.
20. Students shall cross the road in accordance with instructions from the driver.
21. The use or possession of alcohol, wine, tobacco, other controlled substances, or “lookalike” substances, is prohibited in the vehicle. (#502.9)
22. The Good Conduct Rule is in effect. (#503.4)
23. Students are prohibited from bringing dangerous weapons on the school buses. (#502.8)
24. There will be no eating or drinking on regular and activity bus routes.
25. Written warnings will be given to students who do not adhere to the school’s behavior rules.
Written warnings will result in the following steps:
 - Step 1 The first written warning will be sent to student’s parents and/or guardian. No further penalty.
 - Step 2 The second written warning will be sent to student’s parents and/or guardian and it will notify parents that student has been suspended from riding the bus for three days.

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- Step 3 The third written warning will be sent to student's parents and/or guardian and it will notify parents that student has been suspended from riding the bus for five days. Parents must counsel with superintendent (or his designee) before student is allowed back on the bus.
- Step 4 The fourth written warning will be sent to parents and/or guardian and will notify them that student is suspended from riding the bus for the rest of the school year. Only by appearing before the board, and upon direct orders from the board, can this suspension be revoked.

A copy of these regulations will be sent to student's parents and/or guardian with every written warning. This four-step system is designed as a guideline to maintain a positive and safe climate on school buses. The director of operations, in cooperation with the superintendent, may eliminate one or more steps due to the severity of the student behavior.

Approved: February 11, 1991
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