

PAYMENT FOR GOODS AND SERVICES

The board authorizes payment of claims against the school district for goods and services. The board will allow the payment after the goods and services have been received and accepted in compliance with board policy. It shall be the responsibility of the board secretary to bring claims to the board.

The board authorizes the board secretary, upon approval of the superintendent or designee, to issue payment when the board is not in session for verified bills for freight, express, postage, printing, water, lights, telephone, rents, salaries pursuant to the terms of a written contract, registrations, student entry fees, police services, claims offering a discount for early payment, approved travel expenses, approved goods and services, delivered C.O.D., petty cash reimbursement, self-funded health expenditures, athletic officials, and credit accounts to avoid finance charges. The board will approve the bills at the next regularly scheduled bill paying meeting.

The board president and board secretary may sign warrants by use of a signature plate or rubber stamp, or by electronic means. If the board president is unavailable to sign warrants, the vice-president may sign warrants on behalf of the president.

Legal Reference: Iowa Constitution, Art. III § 31.
Love v. City of Des Moines, 210 Iowa 90, 230 N.W. 373 (1930).
Iowa Code §§ 279.8, .29, .30, .36; 291.12; 721.2(5) (2013).
281 Iowa Admin. Code 12.3(1).
1980 Op. Att’y Gen. 102, 160, 720.
1976 Op. Att’y Gen. 69.
1972 Op. Att’y Gen. 130, 180, 392, 456, 651.
1936 Op. Att’y Gen. 375.

Cross Reference: 705 Expenditures

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