

RECEIVING GOODS AND SERVICES

It shall be the responsibility of the person receiving goods and services to ensure they are of the quality and type ordered. This person's responsibilities include informing the director of business affairs that the goods and services have been received. Goods and services which do not meet the requirements specified in the purchase order will not be paid for or accepted.

Legal Reference: Iowa Code §279.8 (2011).

Cross Reference: 705.1 Purchasing - Bidding
705.3 Purchase Orders

Approved: February 11, 1991
Reviewed: May 28, 2013
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