

ATTENDANCE COOPERATION AGREEMENT

The purpose of the attendance cooperation process meeting is to help the family get the truant child to attend school. The participants at the meeting will try to find out why the child has not been attending school. They will also come up with a plan so that the child will attend school in the future. The agreement will state why the child has not been attending school. It will also state the plan for the child's school attendance in the future. The agreement shall be signed by each participant at the end of the meeting. The signed original agreement is given to the child's family. Copies will be given to the other participants.

- 1. Child's Name _____
- 2. Date of Meeting _____
- 3. Location of Meeting _____

4. Participants at the meeting:

<i>Name</i>	<i>Agency</i>	<i>Phone Number</i>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- 5. Reasons for the child's nonattendance identified at the meeting. This includes barriers that may need to be overcome to ensure that the child attends school.
(Be specific.)
