

AUTHORITY AND COMMUNICATION CHANNELS

Questions and problems shall be resolved at the lowest organizational level nearest to the complaint. School district personnel shall be responsible to confer with their immediate supervisor on questions and problems for resolution. Students and other members of the district community shall confer with a member of licensed personnel and then with the building principal on questions and problems for resolution.

If resolution is not possible by any of the above, individuals may bring it to the attention of the superintendent within fourteen days of their discussion with the building principal. If the superintendent is the employee's immediate supervisor and if there is no resolution or plan for resolution by the superintendent within fourteen days of the individual's discussion with the superintendent, the individual may ask to have the question or problem placed on the board agenda. The action of the board will be final.

It shall be the responsibility of the administrators to resolve questions and problems raised by the school district personnel and students they supervise and by other members of the district community.

Legal Reference: Iowa Code §§273.1, 279.8 (2015).

Cross Reference: 401.5 General Personnel Complaints
502.6 Student Complaints and Grievances

Approved: October 8, 1990
Reviewed: May 9, 2016
Revised: