

ADMINISTRATION AND DISTRICT PERSONNEL

As managers of the school district, the administration shall recommend for employment the school district personnel, supervise them, and evaluate their performance. Complaints or requests by district personnel shall first be reported to their direct supervisor for resolution. It shall be the responsibility of the administration to resolve complaints and handle requests.

It shall be the responsibility of the administration to foster a positive attitude and to promote a cooperative effort among school district personnel. It shall also be the responsibility of the administration to prevent misunderstandings within the school district and the community about board policy. It shall be the responsibility of each administrator to provide leadership to the personnel, and it shall be the responsibility of each district employee to work cooperatively with the administration to accomplish the educational philosophy of the school district.

Legal Reference: Iowa Code §§279.8, .20, .21, .23, .24 (2015).  
281 Iowa Admin. Code 11.4.

Cross Reference: 301 Administrative Structure  
302 Administration and Relationships  
306 Policy Implementation

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