

MEETING NOTICE

Public notice shall be given for meetings and work sessions held by the board. Public notice shall indicate the time, place, date and tentative agenda of school board meetings on the bulletin board in the superintendent's office at least twenty-four hours before it is scheduled to begin.

A copy of the posted notice will be provided to those who have filed a request for notice with the secretary.

In the case of special meetings, notice shall be given in the same manner as for a regular meeting unless it is an emergency meeting. In that case, public notice of the meeting shall be given as soon as practical and possible in light of the circumstances surrounding the emergency. The media and others who have requested notice shall be telephoned of the emergency meeting. Attendance at a special meeting or emergency meeting by the media or any other individual shall constitute a waiver of notice by the attendee.

It shall be the responsibility of the board secretary to give public notice of board meetings and work sessions.

Legal Reference: Iowa Code §§21.4, 279.1, .2 (2015).

Cross Reference: 200.2 Organization of the Board of Directors
211.2 Regular Meeting
211.3 Special Meeting
214 Board of Directors Meeting Agenda

Approved: September 24, 1990

Reviewed: May 9, 2016

Revised: November 22, 1993