

ADOPTION OF POLICY

Prior to final action to change current or adopt new policy, the board shall give notice by placing the proposal on the agenda for one board meeting, distribute the policy at the meeting, and allow for comment on the proposed policy at the meeting. This notice procedure shall be required except for emergency situations. The board shall have complete discretion to determine what constitutes an emergency.

The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the board at the next meeting after the meeting allowing public discussion. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the board. The emergency policy shall expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Legal Reference: Iowa Code §279.8 (2015).  
281 Iowa Admin. Code 12.3(2).

Cross Reference: 200.4 Responsibilities of the Board  
210.1 Development of Policy  
210.3 Dissemination of Policy  
210.4 Suspension of Policy  
210.5 Administration in Absence of Policy  
210.6 Review and Revision of Policy  
210.7 Review of Administrative Regulations

Approved: September 24, 1990  
Reviewed: May 9, 2016  
Revised: