

## INTERNET – APPROPRIATE USE

North Scott's information technology resources, including servers, network services, computers, printers, internet access, telephones, videos, peripherals, applications, library catalog, online resources, and multimedia, are provided for educational purposes. Adherence to the following policy is necessary for continued access to the school's technological resources.

**Students must:**

- Respect and protect the privacy of others.
  - Use only assigned accounts.
  - Not view, use, or copy passwords, data, or networks to which they are not authorized.
  - Not distribute private information about others or themselves. This includes private information posted online (My Space, Facebook, etc) from school or from home, or any other location. (Code No.104.1 - Anti-Bullying / Harassment)
- Respect and protect the integrity, availability, and security of all electronic resources.
  - Observe all network security practices, as posted.
  - Report security risks or violations to a teacher, building administrator, or a member of the technology staff.
  - Not destroy or damage data, networks, or other resources that do not belong to them. This includes all computers and technology related hardware. (Code No. 502.2 – Care of School Property / Vandalism)
  - Conserve, protect, and share these resources with other students and internet users.
- Respect and protect the intellectual property of others.
  - Not infringe copyrights (no making illegal copies of music, games, or movies).
  - Not plagiarize.
- Respect and practice the principles of community.
  - Communicate only in ways that are kind and respectful.
  - Report threatening or discomfoting materials to a teacher.
  - Not intentionally access, transmit, copy, or create material that violates the school's code of conduct (such as messages that are pornographic, threatening, rude, discriminatory, or meant to harass).
  - Not intentionally access, transmit, copy, or create material that is illegal (such as obscenity, stolen materials, or illegal copies of copyrighted works).
  - Not use the resources to further other acts that are criminal or violate the school's code of conduct.
  - Not send spam, chain letters, or other mass unsolicited mailings.
  - Not buy, sell, advertise, or otherwise conduct business, unless approved as a school project. Any financial obligation resulting from network use, such as purchase of goods and services via the internet or phone services, are the user's responsibility and not the responsibility of the North Scott Community School District.
  - Do not attempt to harm, alter, disable, or destroy any system, or data belonging to anyone else, either indirectly, such as by uploading or creating computer viruses, or directly, or impedance of other users or systems by mass consumption of resources (downloading unauthorized video, music, etc.).

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- Will not attempt to use anonymous proxy servers in an attempt to bypass the school's internet content filtering software.
- Only the school's technology staff or staff designees, under the direction of the technology director shall perform the configuration and install computer equipment for use on the school's network. Connecting laptops or other devices to the district's network is prohibited whether these devices are owned by the district or not, except when done by the district's technology staff or designees. Anyone who attempts to connect equipment not authorized by the district's technology department to the school's / district's network shall be liable for disciplinary and possible legal action.

### **Supervision and Monitoring**

School and network administrators and their authorized employees monitor all use of information technology resources to help ensure that uses are secure and in conformity with this policy. Administrators reserve the right to examine, use, and disclose any data found on the school's information networks in order to further the health, safety, discipline, or security of any student or other person, or to protect property. They may also use this information in disciplinary actions, and will furnish evidence of crime to law enforcement. The North Scott Community School District will cooperate fully with local, state, and/or federal officials in any investigation into any illegal activities conducted through the service.

### **Consequences for Violation**

The network and technology are privileges. North Scott Community School District at any time and for any reason or for no reason may discontinue general access to the network or rescind the user's privilege of using the network and technology. Violations of these rules may result in disciplinary action, including and not limited to, the loss of a student's privileges to use the school's information technology resources. (Code No. 605.5 – Internet – Appropriate Use)

#### **First Infraction:**

The student will lose internet and / or computer access for one week. A copy of the notice will be mailed to the student's parent / guardian and a copy provided to the building principal.

#### **Second Infraction:**

The student shall forfeit all internet and / or computer privileges for a period of three weeks. The student and parent / guardian will be required to meet with the building principal during the forfeiture period or access right to the internet and / or computers will not be reinstated. A copy of this notice will be mailed to the student's parent / guardian and a copy provided to the building principal.

#### **Third Infraction:**

The student shall forfeit all internet and / or computer privileges for the balance of the school year. The student and parent / guardian will be required to meet with the building principal during the forfeiture period or access rights to the internet and / or computers will not be reinstated the following school year. A copy of this notice will be mailed to the student's parent / guardian and a copy provided to the building principal.

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If the consequence will impact a computer-based course, the consequence will be evaluated by school administration to allow for course completion.

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Parent and Student Agreement:

We have read and agree to the North Scott Community School District’s Internet – Appropriate Use policy and agree that the student user identified below will abide by its provisions. We also understand that violation of the Internet – Appropriate Use policy may result in disciplinary actions. We understand that the North Scott Community School District has subscribed to the special content filtering service through the Mississippi Bend Area Education Agency, that no filter is perfect, and in rare instances, there may be unintentional access to inappropriate material; and

As the parent or legal guardian of the listed student, I understand that access is being provided to the student for educational purposes only. I understand that it is impossible for the district to restrict access to all offensive and controversial materials and understand my child’s or ward’s responsibility for abiding by the regulation.

I am therefore signing this Policy and agree to indemnify and hold harmless the school, North Scott Community School District, district staff, and the internet provider against all claims, damages, losses, and costs, of whatever kind, that may result from my child’s or ward’s use of his or her access to such networks and his or her violation of the foregoing policy.

Parents / guardians may be held accountable for damages and costs incurred by deliberate misuse and damage of the technology resources available to students.

I hereby give permission for my child / ward to use North Scott computers and grant the school and district use of my child / ward’s video, and / or student work, on the district website, the school website, and in school publications.

\_\_\_\_\_ Yes, I give permission for my child / ward to access the internet for educational purposes.

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian: \_\_\_\_\_

**PARENTS, PLEASE DISCUSS THESE RULES WITH YOUR STUDENT TO ENSURE HE OR SHE UNDERSTANDS THEM.**

Return this sheet to your child’s / ward’s school where they attend.

**THESE RULES ALSO PROVIDE A GOOD FRAMEWORK FOR YOUR STUDENT'S USE OF COMPUTERS AT HOME, AT LIBRARIES, OR ANYWHERE.**

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Approved: February 26, 1996  
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