

NORTH SCOTT COMMUNITY SCHOOL DISTRICT  
Eldridge, Iowa

Board Minutes – September 24th, 2018

NOTE: These minutes are unofficial until approved by the board at the next regular meeting.

A regular meeting of the North Scott Board of Directors was held on September 24, 2018, at 6:30 p.m. at the Jr. High. All members were present: John Maxwell, Molly Bergfeld, Joni Dittmer, Glen Keppy, Tracy Lindaman, Mark Pratt and Donn Wilmott.

President Maxwell called the meeting to order at 6:30 p.m.

Approval of Agenda

There were no changes to the agenda.

Approval of Minutes

Dittmer moved to approve the minutes of the September 10, 2018 Special Meeting and September 10, 2018 Regular Meeting, seconded by Wilmott. Motion unanimously approved.

Treasurer's Annual Report (Annual Meeting Item)

Board Treasurer Steve Fahrenkrog presented the Treasurer's Annual Report. The treasurer's cash balance on June 30, 2018 was \$15,765,344.68 while the secretary's cash balance was \$15,406,932.27. Interest earned for the year was \$371,986.05, an increase of \$228,258.69 over the previous year. Dittmer moved to approve the Treasurer's Annual Report, seconded by Keppy. Motion unanimously approved.

Certified Annual Report (Annual Meeting Item)

Jill Van Roekel, Director of Business Affairs, presented the 2017-18 Certified Annual Report (CAR). The General Fund current assets totaled \$24 million and general fund liabilities totaled \$17 million. The General Fund fund balance was \$6 million for FY17, it is \$6.9 million for FY18. Revenues totaled \$34.5 million, while expenditures totaled \$33.6 million. General Fund expenditures by object are the same as the prior year; 83% of those expenditures are for salaries and benefits. The solvency ratio is an indicator of our financial position. This ratio went up from the prior year, from 15.9% to 18.3%.

Van Roekel also reported on the Special Ed Supplement (SES). Revenues increased due to Special Ed weightings. Expenditures also increased. Medicaid revenues decreased slightly, and the Special Ed deficit was increased. At one time, the District's Special Ed deficit was nearly \$1 million; the current deficit is \$286,740. Van Roekel asked for board approval to request additional allowable growth and supplemental aid for the negative special education balance.

Wilmott moved to approve the CAR, seconded by Dittmer Motion unanimously approved.

Dittmer moved to approve the request for additional allowable growth and supplemental aid for the negative special education balance, seconded by Wilmott. Motion unanimously approved.

### BILLS

Jill Van Roekel reviewed several items regarding the bill list, and presented the following bills for approval: General Fund - \$142,300.77, Student Activity Fund - \$21,707.88, Management Fund - \$14,381.97, Sales Tax Fund - \$260,340.20, PPEL Fund - \$12,479.00, School Nutrition Fund - \$46,133.11, Child Care Fund - \$3,772.13, Agency Fund - \$34.99, for a total of \$501,150.05. Keppy moved to approve the bills as presented, seconded by Dittmer. Motion unanimously approved.

### OLD BUSINESS - None

### Organization of the Board of Directors (Organizational Meeting Item)

Joe Stutting presided during the election of officers, and called for nominations for President. Dittmer nominated Glen Keppy for President, seconded by Wilmott. Motion unanimously approved. Stutting then called for nominations for Vice-President. Wilmott nominated Mark Pratt for Vice President, seconded by Dittmer. Maxwell nominated Tracy Lindaman for Vice-President, seconded by Dittmer. Nominations were 4 votes for Tracy and 3 votes for Mark. Tracy Lindaman was declared Vice President. Motion unanimously approved. The Oath of Office was administered by Board Secretary Terina Bruns to the President and Vice President.

A roster of Board meeting dates for 2018-19 school year was presented. Board meetings are scheduled for the 2<sup>nd</sup> and the 4<sup>th</sup> Monday of each month, with the exception of December and March. A work session will be held on the first Monday in March. Only one Board meeting will be held in June and July, on the third Monday of each of those months. Meetings are usually held at the Administration Office; however from September through April, the second regular meeting of the month will be held at one of the schools. Meetings are scheduled to begin at 6:30 p.m. unless otherwise noted. Maxwell moved to approve the roster of the board meeting dates as presented, seconded by Dittmer. Motion unanimously approved.

The list of Board Committees was reviewed and discussed. There were no changes to the Committees. Maxwell moved to approve the Board Committees as presented, seconded by Lindaman. Motion unanimously approved.

Appointment of Legal Counsel (Annual Meeting Item)

Joe Stutting recommended that the firm of Lane & Waterman continue as the District's General Legal Counsel for the 2018-19 school year, Lynch Dallas continue as the District's Legal Counsel for negotiations, and the Ahlers Law Firm continue as the District's Legal Counsel for bond and financial issues. Maxwell moved to approve the appointment of Legal Counsel as presented, seconded by Bergfeld. Motion unanimously approved.

Resolution of Designated Financial Depository Institutions (Annual Meeting Item)

Joe Stutting presented a Resolution to Designate Financial Depository Institutions for the 2018-19 school year, and updated TELF Plus Program Resolution. Maxwell moved to approve the resolutions as presented, seconded by Dittmer. Motion unanimously approved.

Review of Board Policies (Annual Meeting Item)

Joe Stutting presented board policies #503.1 – Student Conduct, #505.9 – Parent and Family Engagement, #606.9 – Insufficient Classroom Space, and 211.7R1 – Rules of Order Regulation for review. Maxwell moved to approve the policies as presented, seconded by Wilmott. Motion unanimously approved.

Approval of Booster Groups to Operate Concession Stands (Annual Meeting Item)

Joe Stutting presented requests from the Music, Athletic and Drama Boosters to utilize the District's concession stands for 2018-19 school year. Maxwell moved to approve these requests as presented, seconded by Wilmott. Motion unanimously approved.

Naming Official Newspaper (Annual Meeting Item)

The administration is recommending The North Scott Press be named the official newspaper for required publications of the school district. Maxwell moved to approve The North Scott Press as the District's official newspaper, seconded by Lindaman. Motion unanimously approved.

Approval of the Equity Report Annual Meeting Item)

Kelly Rolf, John Glenn Elementary Principal, presented the annual Equity Report. The report included information on preschool – 12<sup>th</sup> grade student enrollment data by race/ethnicity, and high school advanced math and science data by race/ethnicity and male/female. Teacher demographics were also included in the report. Maxwell moved to approve the report as presented, seconded by Wilmott. Motion unanimously approved.

Approval of the High School Course Enrollment Data (Annual Meeting Item)

Shane Knoche, High School Principal, presented the annual High School Course Enrollment Data. The report included information on grades 9-12 student enrollment in courses by race/ethnicity and male/female. Shane reported the major diversity is the low SES and is really what they are focusing on. Maxwell moved to approve the report as presented, seconded by Dittmer. Motion unanimously approved.

Approval of Consent Agenda

Maxwell moved to approve the consent agenda, as follows; seconded by Dittmer. Motion unanimously approved.

- Resignations from Kendra Houston, 5.5 hr. /day Aide at Ed White, effective 9/21/18
- Employment of Kayla Riniker, Special Ed Aide at Alan Shepard.
- Information items: Correction: Madison Cousins effective date from the last board agenda should have been 8/30/18. Kendra Ervin effective date from last board meeting should have been 8/28/18, Tuesday – Friday. Terri Cousino should be Step 1, Lane 3 a correction from 8/27/18 board agenda.
- 2018-19 Open Enrollment In Request: Amora Geiken, resident district is Davenport (JG-1<sup>st</sup>), Aiden Griffiths, resident district is Davenport (HS-10<sup>th</sup>)
- Approved of 2018-19 Driver's Ed Agreement with Mississippi Bend AEA.
- Approved of 2018-19 Student Teaching Agreement with Drake University.

## REPORTS

### Jr. High Educational Update

Jr. High Administration and staff members John Hawley, Erin Paysen, Jennifer Rochau, Dawn Rheingans, Troy Matthaides, Chad Guge, and Megan Knight presented information on the North Scott Junior High Comprehensive School Improvement Plan. They presented the Motto, a Description of the Plan, the Vision of the plan, what the Student Achievement Goals are, the Rationale for Action Plan, and provided Definitions and Expectations of the plan.

### MBAEA Home School Assistance Program Update

Joe Stutting reported that 23 families enrolled in the MBAEA Home School Assistance Program in 2017-18 and 17 students in 2018-19.

### MBAEA Driver Education Program Update

Joe Stutting reported that 80 students participated in the MBAEA Driver Education Program in 2017-18 and there were 29 waivers.

### NEW BUSINESS - none

## SUPERINTENDENT'S REPORT

The superintendent's report included the following items:

- (a) The Open Position report was provided.
- (b) Ribbon cutting for the Auditorium is on October 1, 2018.
- (c) School Safety Update - Stutting noted that there is a team going to a meeting on Wednesday, September 26, 2018 at the AEA on School Safety Plans that is sponsored by the Department of Education. A Team Meeting is scheduled for October 10<sup>th</sup> along with a number of other meeting coming up.
- (d) Student Count Update – Stutting noted that this will be next week and information will be available at the next Board Meeting.

- (e) The annual MBAEA Board and Administrator Banquet will be held Wednesday, October 3, 2018 starting at 6:00 p.m. in Bettendorf
- (f) The 2018 IASB Employee Relations Conference will be held Tuesday, October 18<sup>th</sup>, from 9:00 a.m.-3:30 p.m., at the Meadows Conference Center in Altoona
- (g) The 72<sup>nd</sup> IASB Annual Convention will be November 14-16, 2018, at the Iowa Events Center in Des Moines.

BOARD COMMENTS/CORRESPONDENCE

Dittmer noted that she enjoyed the District tour with Joe and the Principals were so helpful in taking them around and showing pride in their schools.

There being no further business, Maxwell moved to adjourn, seconded by Dittmer. The meeting adjourned at 7:37 p.m.

Submitted by:

Approved:

Terina Bruns, Secretary

Glen Keppy, Board President